

Administrative Assistant Program

ADMISSIONS QUESTIONNAIRE

lame	e	Date
Addre	ress	
¹hon€	ne E-Mail S	Student No
	Program you are applying for:	
В.	Kamloops on campus Administrative Assistant (Full time)Online Administrative Assistant (Full or Part Time)Online Legal Assistant (Full or Part Time)	
2.	Are you planning to do your studies Full time or Part Time	e?
3.	When would you like to start your studies?	
l.	Are you presently employed? Yes No	
	If Yes, give brief details of your duties and responsibilities	·

_	any details of any office experience you might have had relating to t u have applied for.
What are yo	our extra curricular interests? How much time do you devote to the
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——————————————————————————————————————	our extra curricular interests? How much time do you devote to the
What are yo	our extra curricular interests? How much time do you devote to the
	routine work? Yes No
Do you like	routine work? Yes No
Do you like	routine work? Yes No ider yourself self-motivated? Yes No
Do you like to Do you cons	routine work? Yes No ider yourself self-motivated? Yes No working alone? Yes No
Do you like to Do you like to Do you like to Do you worl	routine work? Yes No ider yourself self-motivated? Yes No working alone? Yes No
Do you like to Do you const	routine work? Yes No ider yourself self-motivated? Yes No working alone? Yes No
Do you like to be you constituted by you like to be you world Have you even	routine work? Yes No ider yourself self-motivated? Yes No working alone? Yes No
Do you like to Do you like to Do you world Have you ev	routine work? Yes No ider yourself self-motivated? Yes No working alone? Yes No k well with other people? Yes No er taken a course in keyboarding? Yes No

What courses d	lid you like most in high school? Why?
Vhat courses d	lid you dislike in high school? Why?
	,
o you feel tha	t you have done the best scholastic work that you were capable of?
Vhy do you fee	el this way?
low did you be	ecome aware of this program at TRU?
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