# Appendix 7: Assessment Plan for [name & type of program] Contact: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Note: this sample assessment plan is intended to provide examples of best-practice program assessment measures. Program Outcomes Mapping and Semester Progression Mapping should be included for all programs. Other Objectives/Activities may be added, modified or removed depending on the needs of a specific program. For example, the activities used as direct measures for student achievement of program learning outcomes will vary significantly program to program.

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| **Objectives**  What questions do you have about student learning? What objectives do you hope to achieve? | **Activity**  What activity or data will you need to answer this question? Use a combination of direct and indirect assessment tools. | **Participants**  What key participants will provide you data best suited to answer your questions (e.g. students, instructors, employers, analogous programs)? | **Timeline**  What are the key milestones and when would they be due? | **Additional Resources**  Who or what will help support this process (e.g. graduate research assistant, CSELI, Program Review Officer, IPA)? |
| Is the curriculum aligned with program learning outcomes? | Program Outcomes Mapping | Instructors, curriculum committee, chair | Every other year, winter | CSELI facilitator |
| Is student progression through the program balanced and effective? | Semester Progression Mapping | Instructors, curriculum committee, chair | Every other year, winter | CSELI facilitator |
| Departmental Student Survey | Students | Annually, fall |  |
| Did students achieve [insert program learning outcome 1]? | Pre-/Post-course testing in [Insert Course number and name] | Instructors, students | Annually, fall |  |
| Did students achieve [insert program learning outcome 2]? | Assessment of student ePortfolios in [Insert Course number and name] | Instructors, students | Annually, winter |  |
| Did students achieve [insert program learning outcome 3]? | Assessment of student presentations in [Insert Course number and name] | Instructors, students | Annually, winter |  |
| Is the program meeting the needs of employers and graduates? | Job placement rates | Alumni | Annually, summer | IPA |
| Employer focus group | Employers | Every other year, fall |  |
| Alumni focus group | Alumni | Every other year, fall |  |
| What was the student reaction to the learning environment? | Aggregate course evaluation data | Students | Each semester | IPA |
| Departmental student survey | Students | Annually, fall |  |
| Student focus group | Students | Every other year, winter |  |
| What are the program’s strengths and opportunities for improvement? | Results of program review (SWOT analysis, action plan) | Dean, Chair, program faculty | Year of program review | Program Review Officer |
| Does the program meet disciplinary expectations? | External review | Dean, Chair | Year of program review | Program Review Officer |